

Schools Forum

MONDAY 13th JULY 2020 AT 2.30PM
VIRTUAL MEETING VIA MICROSOFT TEAMS

Agenda

(Open to Public and Press)

1. Apologies for absence.
2. Members to declare any interest in matters to be discussed at the meeting.
3. To confirm the minutes of the meeting held on 9TH March 2020.
4. School Forum Members Attendance
5. Appointment of Chair and Vice Chair
6. School Balances 2019/20 & Budget Plans 2020/21
7. High Needs Block Outturn 2019/20
8. High Needs Block Quarter 1 Budget monitoring 2020/21
9. Early Years Block Outturn 2019/20
10. Central Schools Services Outturn 2019/20
11. School Forum – Draft Forward Plan 2020/21

Next Meeting:

28th September 2020 (TBC); Virtual Meeting

Schools Forum Distribution to Members:

Head Teachers Advisory Forum - Primary Schools (6)

Ms K Bickley, Ms L Gillam, Ms C Walsh, Mr G Linford

Head Teachers Advisory Forum – Secondary Schools (4)

Mr P Shone, Mr A Burns, Mr D Irish, M Arnall

Head Teachers Advisory Forum – Special School (1)

Mr N Toplass

School Governors (4)

Mr B Patel, Ms. C. Gallant, Mr J Smallman, Ms L Howard, Ms A Reyes-Dinoo

Trade Union (1)

Mr. D Barton

Early Years Partnership (1)

Mr Z Padda

14-19 Provider (1)

Ms J Bailey

Pupil Referral Unit (1)

K Morgan

<p>Contact Officer: Shane Parkes, Democratic Services Unit 0121 569 3190 E-mail: shane_parkes@sandwell.gov.uk</p>

Minutes of the Schools Forum

**9 March 2020 at 2.30pm
at Sandwell Council House, Oldbury**

**Members Present: D Irish (Chair);
N Toplass (Vice Chair);
M Arnull, L Gillam, G Linford,
B Patel and S Ramsay.**

**Apologies: J Bailey, A Burns, P Shone, J Smallman, J Gill
and C Ward**

Officers Present: R Kerr, S Lilley and A Timmins.

12/20 **Agenda Item 1 - Apologies**

As above.

13/20 **Agenda Item 2 - Declaration of Interest**

14/20 **Agenda Item 3 – To confirm the minutes of the meeting held
on 27th January 2020**

Resolved that the minutes for Schools Forum held on 27 January 2020 be confirmed as a correct record subject to addition to last paragraph on page 9 in respect to International new arrivals, Members asked Why Year 11 pupils were not automatically being placed in secondary schools as they were in Year 6 where the same issue of pupils not being able to access the tests was present.

15/20 **Agenda Item 4 – Schools Revenue Funding 2020/21**

Schools Forum received a report in respect to funding allocations for the Dedicated Schools Grant and the final school budget information for 2020/21.

[ILO – UNCLASSIFIED]

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The report enabled school governing bodies and academy boards to start their financial planning for 2020/21 and make suitable structural and educational adjustments to meet the need of young people within the constraints of their resource allocation.

The school funding model had been approved by the Department for Education after lengthy discussions following the submission and subsequent withdrawal of a disapplication request in relation to acceptance of St Michael's school contribution to the PFI scheme be recognised as a PFI Factor in the national funding formula.

In respect to the PFI scheme for St. Michaels schools, Officers would be exploring this matter with other authorities to see if they have had a similar case recognised

The information had been released to schools on 27 February 2020 and maintained schools would be required to submit a financial plan by 15 May each year.

Members asked if teacher pay rise funding was included in the budget and were advised that for 2020/21 this funding would be paid separately, however in future DfE were planning for it to-be integrated within School Block Funding.

Schools Forum was asked to note the Dedicated Schools Grant allocations for 2020/21 and the content of the final school budgets 2020/21.

16/20

Agenda Item 5 – Risk protection arrangement to maintained schools – Sandwell response

Following the government response to the consultation which was received by Schools Forum in January 2020, Schools Forum was updated in respect to the Council's stance and proposed way forward regarding the Risk Protection Arrangements scheme for maintained schools.

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The Department for Education had approved the extension of the Risk Protection Arrangement covering Academies to permit local authority schools to join from April 2020.

Sandwell MBC including its schools were in a long-term agreement for its insurance cover which expires on 30 September 2021 at the earliest, as such Sandwell MBC would not at present, be entering into any arrangements to allow schools to participate in the Risk Protection Arrangements scheme.

Members asked if PFI insurance was taken into account within the scheme or was separate cover required. It was confirmed that clarity around this and other issues was needed and a further report would be brought to a future meeting.

Resolved:-

- (1) that Schools Forum noted the content of the report;
- (2) that it be acknowledged that all Sandwell maintained schools were currently insured and tied into a long-term agreement which expired on 30 September 2021 at the earliest.

17/20

Agenda Item 6 – Pupil Number Growth and Additional Needs funding

Schools Forum was asked to consider the schools meeting the criteria for pupil number growth funding and the additional needs funding and approve the total funding for each school as set out below:-

School	Description	Numbers/£
Burnt Tree Primary	Change in pupil numbers	42, (Funding already received for 30)
	Pupil Number Growth Funding if approved	£10,700
Based on the Pupil number growth criteria the school would be entitled to £10,700 based on 12 pupils receiving 50% of primary *AWPU rate of £3,0571 for the period September 2019 to March 2020.		

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The Priory Primary School	Change in pupil numbers	36 (Funding already received for 30)
	Pupil Number Growth Funding if approved	£5,350
Based on the Pupil number growth criteria the school would be entitled to £5,350 based on 6 pupils receiving 50% of primary *AWPU rate of £3,057 for the period September 2019 to March 2020.		
Sacred Heart Primary School	Change in pupil numbers	40 (Funding already received for 30)
	Additional funding if approved	£8,916
Based on the pupil number growth criteria the school would be entitled to £8,916 based on 10 pupils receiving 50% of the primary*AWPU rate of £3,057 September 2019 to March 2020		
Holly Lodge High School	Change in pupil numbers	35 (Funding already received for 20)
	Additional funding if approved	£18,817
Based on the pupil number growth criteria the school would be entitled to £18,817 based on 15 pupils receiving 50% of the secondary *AWPU rate of £4,301 September 2019 to March 2020		
St Michaels's CE High School	Change in pupil numbers	45 (Funding already received for 30)
	Additional funding if approved	£18,817
Based on the pupil number growth criteria the school would be entitled to £18,817 based on 15 pupils receiving 50% of the secondary *AWPU rate of £4,301 September 2019 to March 2020		

*Age weighted pupil unit

Members asked for clarification on the rationale behind the criteria for the extra funding and outlined an inequality in respect of schools taking

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on extra pupils. It was also asked that further information on other funding streams as they were concerned about the numbers of pupils they were having to accept through the Hard to Place Panel.

Members were advised that the criteria was based on place planning and the criteria for Significant Pupil number increases had been approved by Schools Forum, however further discussions would be taking place to consider new criteria for funding at a future meeting.

The following table presents details of those schools entitled to Additional Needs funding:-

School	IDACI Funding (£)	EAL Funding (£)	Total (£)
Phoenix Collegiate	20,122	5,726	25,848
Perryfields High	24,207	27,914	52,121
Ormiston Forge	10,810	16,462	27,272
Burnt Tree	7,060	0	7,060
Priory Primary	6,147	5,922	12,069
Sacred Heart	2,058	0	2,058
Holly Lodge	8,852	10,857	19,709
St Michael's	6,566	6,416	12,982
Grand Total	85,822	73,297	159,119

A vote was held on each of the proposals and the outcomes were as follows:-

Pupil Number Growth			
School	For	Against	Abstain
Burnt Tree Primary	7	0	0
The Priory Primary	7	0	0
Sacred Heart Primary	7	0	0
Holly Lodge High School	7	0	0
St. Michaels CE High School	7	0	0
Additional Needs Funding			

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Phoenix Collegiate	7	0	0
Perryfields High	7	0	0
Ormiston Forge	7	0	0
Burnt Tree	7	0	0
Priory Primary	7	0	0
Sacred Heart	7	0	0
Holly Lodge	7	0	0
St Michael's	7	0	0

Resolved:-

- (1) that the Pupil Number Growth funding be approved for the following schools as set out in the table, Burnt Tree Primary School, The Priory Primary School, Sacred Heart Primary School, Holly Lodge High School and St Michael's CE High School.
- (2) that the Additional Needs funding be approved for the following schools as set out in the table, Phoenix Collegiate, Perryfields High, Ormiston Forge, Burnt Tree, Priory Primary, Sacred Heart, Holly Lodge, St Michael's.
- (3) that the Pupil number growth criteria be reviewed, with an initial discussion at the next meeting which may then require a sub-committee to be set up to look at the issue in further detail.

18/20

Agenda Item 7 – Fair Funding Scheme updates

Schools Forum was advised that the local authority would be consulting with schools in respect of updates to be made to the Scheme for the Financing of Schools.

School leaders and governing bodies should note proposed changes and the impact on management of school finances and budgets.

Schools Forum received a Fair Funding report in March 2019 which had been superseded by the proposed Scheme for the Financing of Schools, which required a consultation with schools.

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Updates had been made to reflect current policy positions and changes in legislation and a copy was attached to the meeting documents for perusal.

A review of the Local Authority's practice would be undertaken in light of the recent Annie Lennard case. This would be brought back to Schools Forum as required.

Schools would be updated on the scheme and given a month to respond to the consultation and a final report would be brought back to School Forum.

Resolved that Schools Forum noted the contents of the report.

19/20

Agenda Item 8 – Department for Education/Education and Skills Funding Agency updates

Schools Forum was updated in respect of notices received from the Department for Education and the Education and Skills Funding Agency.

The Department of Education had announced the pupil premium rates for 2020/21. The pupil premium grant per pupil rates were as follows:-

Disadvantaged Pupils	Rate (£)
Primary FSM Ever 6	1,345
Secondary FSM Ever 6	955
Looked After Children & Post LAC	2,345
Service Child	310

The Education and Skills Funding Agency had advised local authorities in respect of changes in the allocation of pupil premium for non-maintained special schools. Funding would be allocated directly, to these schools, in line with other specific grants that were paid directly.

The Department for Education was conducting research to understand the needs and challenges that schools face when

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buying common goods such as stationery and sports equipment. Schools could complete the schools buying survey which takes around 10 minutes to complete and the deadline for responses was Friday 6 March.

The Department of Education were looking for volunteers to help inform their user research on the notion of a potential publicly available measure of schools' financial health and were interested to find out if this was a helpful tool and how schools might use it. Schools interested in taking part in research interviews should contact the DfE User Researcher.

Resolved that Schools Forum noted the contents of the report.

20/20

Agenda Item 9 – Any other Business

- An application for funding under the Schools in Financial difficulties criteria had been received from a secondary school. A meeting would be arranged of the sub-committee to consider the matter, however as the next meeting of Schools Forum was not until June, members would be contacted by e mail to seek approval for the sub-committee's recommendation.

Members asked if a maintained school that was in the stages of converting to academy status was still eligible for funding under schools in financial difficulty and it was confirmed that the Local Authority would still request funding at that point.

- A question had been raised by the Deputy Head Teacher – Innovation and Development, Westminster School as follows:-

A document presented at Schools Forum on 27th January 2020 indicated that Westminster School was oversubscribed by 12 places, however the school was currently undersubscribed. Clarification on this matter was sought.

Officer's confirmed by e mail that the over occupancy was based on the number of places commissioned in 2019/20 which was 201. Over the course of the year the school was over by 5 places because their average occupancy was 206, this was funded in year. The highlighted table showed the date picked up from the funding delegation that the school

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received periodically. More information was needed for the discrepancy in the table indicated. The 250 recognised as the maximum places for the expansion, which was an additional 40 places in the EVOLVE strategy. As an aside the BSF cost of running the vacated Whiteheath premises had been agreed to be funded centrally via a reimbursement to the school on a reducing balance until the school was up to capacity in post 16.

A query was raised in respect to the process used for pupil placement planning for SEN. It was asked that this be considered by the Director Education and the process outlined at the next meeting.

(Meeting ended at 3.36 pm)

Contact Officer: Shane Parkes Democratic Services Unit 0121 569 3190
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Agenda Item 4

Schools Forum Attendance: June 2019 - March 2020

	17th June 2019	23rd September 2019	11th November 2019	16th December 2019	27th January 2020	9th March 2020
Primary School Members (9)						
Headteachers						
R Kentish	Apologies					
P Jones	✓					
K Bickley	Apologies					
L Gillam	✓	✓	Apologies	✓	Apologies	✓
C Walsh	Apologies	✓	✓	✓	Apologies	
G Linford	Apologies	✓	✓	✓	✓	✓
S Ramsey	N/A	N/A	✓	✓	✓	✓
Governors						
B Patel	✓		✓	✓		✓
J Smallman	✓	✓	✓	✓	Apologies	Apologies
L Howard		✓	✓	✓	Apologies	
Secondary Schools Members (3)						
Headteachers						
P Shone	✓	✓	✓	✓	✓	Apologies
Governors						
C Gallant						
Ms A Reyes Dinoo	✓					
Special Schools (1)						
N Toplass	✓	Apologies	✓	✓	✓	✓
Academies Block Members (3)						
A Burns	Apologies	Apologies	✓	✓	✓	Apologies
D Irish	✓	✓	✓	✓	✓	✓
M Arnall	✓	✓	✓	✓	✓	✓
R Fisher (Substitute Representative)		✓	N/A	N/A	N/A	N/A
Trade Union (1)						
D Barton	Apologies	Apologies	✓	✓	Apologies	
Early Years (1)						
Mr Z Padda	✓	✓				
14-19 Provider (1)						
D Holden	Apologies					
Ms J Bailey	✓	✓	✓	✓	✓	Apologies
Pupil Referarral Unit (1)						
K Morgan						
Total Members (20)						
Present	11	11	13	14	8	7
Apologies	7	3	1	0	5	4

Notes

- = Membership Ceased
- = No apology received

Agenda Item 6

Schools Forum

13th July 2020

School Balances 2019/20 and Budget Plans 2020/21

This report is for information

1. Recommendations:

That Schools Forum members:

- 1.1 Note the balances held by schools at the end of 2019-20 and the projected balances for 2020-21.

2. Purpose

- 2.1 That Schools Forum note the balances held by schools at the end of 2019-20 and the projected balances for 2020-21.

3. Links to School Improvement Priorities

- 3.1 School governing bodies have a responsibility to set a balanced budget annually and to use available resources effectively to deliver high quality education to children. It is important that schools balance budget priorities well whilst planning for any foreseeable changes in coming years. Schools should take effective action to avoid deficit budgets or excessive balances above recommended limits.

4. Report Details

- 4.1 **School Balances 2019-20**

4.1.1 **Appendix 1** shows the total school balances as at the end of 2019-20. This is summarised below and compared to the position at the end of 2018-19.

	2018-19 £m	In Year Movement £m	2019-20 £m
Budget Share	21.838	0.048	21.886
Capital	1.348	(0.504)	0.844
Other Funds	0.687	(0.094)	0.593
Total	23.873	(0.550)	23.323

4.1.2 There were three schools closing with a deficit budget share (Brickhouse Primary (£0.003m); Newtown Primary (0.040m) and Stuart Bathurst (0.104m).

4.1.3 There were no schools that converted to an academy during 2019/20.

4.1.4 The authority will be contacting Brickhouse primary in due course because as closing with a deficit budget share, they have been unable to set a balanced budget for 2020/21. The deficit is small and the authority will be working with the school to manage the situation.

4.1.5 Newtown Primary and Stuart Bathurst converted to an academy on the 1st April 2020 with the deficit balances as detailed above. The authority does not believe that the amounts specified in section 4.1.2 are the final balances; as additional charges are still coming through in relation to these schools. The DfE guidance on the Treatment of surplus and deficit balances when maintained schools become academies states "Where a school with a deficit is to open as a sponsored academy, the deficit remains with the LA, to be funded from its core budget. School deficits are not an allowable charge on the LA's schools budget (funded by its allocation of Dedicated Schools Grant); however, if the schools' forum has agreed to de-delegate a contingency provision, then the deficit may

be funded from that contingency, depending on the criteria agreed for its use.

4.1.6 The authority plans to report on the final balances of the school at the next forum meeting.

4.2 **Budget Plans 2020-21**

4.2.1 **Appendix 2** shows the projected balances for 2020-21 as indicated by the Budget Plans received from schools. Percentages are highlighted according to the following criteria: -

	Primary/Special	Secondary
Red	Less than 1% or greater than 10% balance	Less than 1% or greater than 8% balance
Amber	1%-2% OR 8%-10% balance	1%-2% OR 5%-8% balance
Green	2%-8% balance	2%-5% balance

4.2.2 Thirty one primary schools are projecting to hold balances above 10% and seven primary schools are projecting to hold balances below 1% at the end of 2020-21. This is an increase of 7 schools projecting balances above 10% and a decrease of 3 schools projecting balances below 1% based on their 2019-20 budget plans.

4.2.3 There are no secondary schools projecting to hold balances above 8% and two secondary schools is projecting holding balances below 1% at the end of 2020-21. There is no change in the number of schools projecting balances above 8% and a decrease of two schools projecting balances below 1% based on their 2019-20 budget plans.

4.2.4 There is one special school projecting to hold a balance above 10% and no special school is projecting to hold a balance below 1%. There is no change in the number of schools projecting balances above 10% and a decrease of one school projecting balances below 1% based on their 2019-20 budget plans.

4.2.5 There are four schools projecting a deficit balance at the end 2020-21; Brickhouse Primary; Hamstead Infants; Hateley Heath

and Warley Infants. The authority will be working with these schools to review their budgets and agree a licensed deficit plan where appropriate and it will put plans in place to regularly review the financial position of the schools going forward.

5. Recommendations

That Schools Forum:

- 5.1 Note the balances held by schools at the end of 2019-20 and the projected balances for 2020-21.

Rosemarie Kerr, Principal Accountant – Schools

Date: 08/07/2020

Contact Officer: Rosemarie Kerr

Tel No: 0121 569 8318

SCHOOL BALANCES															
2018-19						2019-20					MOVEMENT BETWEEN 18-19 & 19-20				
School	BUDGET SHARE	DEVOLVED FORMULA CAPITAL	COMMUNITY FUNDS	OTHER FUNDS	TOTAL	BUDGET SHARE	DEVOLVED FORMULA CAPITAL	COMMUNITY FUNDS	OTHER FUNDS	TOTAL	BUDGET SHARE	DEVOLVED FORMULA CAPITAL	COMMUNITY FUNDS	OTHER FUNDS	TOTAL
ABBEY INFANT	£150,042	£12,511	£0	£0	£162,553	£37,315	£0	£0	£0	£37,315	(£112,726)	(£12,511)	£0	£0	(£125,237)
ABBEY JUNIOR	£75,245	£14,675	£0	£0	£89,920	£91,478	£0	£0	£0	£91,478	£16,233	(£14,675)	£0	£0	£1,558
ALBERT PRITCHARD INF	£181,919	£23,947	£0	£0	£205,865	£240,094	£0	£0	£0	£240,094	£58,176	(£23,947)	£0	£0	£34,229
ALL SAINTS JR & INF	£304,096	£0	£0	£0	£304,096	£335,831	£0	£0	£0	£335,831	£31,734	£0	£0	£0	£31,734
ANNIE LENNARD	£358,497	£0	£0	£0	£358,497	£422,146	£6,887	£0	£0	£429,033	£63,648	£6,887	£0	£0	£70,535
BEARWOOD JR & INF	£359,550	£42,696	£0	£0	£402,246	£324,453	£24,328	£0	£0	£348,781	(£35,098)	(£18,368)	£0	£0	(£53,466)
BLACKHEATH JR & INF	£763,347	£45,164	£0	£0	£808,512	£727,075	£54,569	£0	£0	£781,644	(£36,272)	£9,405	£0	£0	(£26,868)
BLEAKHOUSE JUNIOR	£168,403	£20,398	£0	£0	£188,801	£186,873	£10,380	£0	£0	£197,253	£18,470	(£10,018)	£0	£0	£8,452
BRANDHALL JR & INF	£184,250	£0	£0	£0	£184,250	£143,705	£0	£0	£0	£143,705	(£40,544)	£0	£0	£0	(£40,544)
BRICKHOUSE JR & INF	£35,862	£6,701	£0	£0	£42,563	(£3,640)	£0	£0	£0	(£3,640)	(£39,502)	(£6,701)	£0	£0	(£46,203)
BURNT TREE JR & INF	£271,927	£26,782	£0	£0	£298,709	£267,022	£25,242	£0	£0	£292,263	(£4,906)	(£1,540)	£0	£0	(£6,446)
CAPE JR & INF	£665,723	£47,547	£0	£0	£713,270	£613,566	£59,001	£0	£0	£672,567	(£52,157)	£11,454	£0	£0	(£40,703)
CAUSEWAY GREEN JR & INF	£255,827	£12,680	£0	£0	£268,507	£248,282	£0	£0	£0	£248,282	(£7,545)	(£12,680)	£0	£0	(£20,225)
CHRIST CHURCH JR & INF	£119,736	£0	£192,946	£0	£312,682	£213,417	£0	£113,757	£0	£327,174	£93,681	£0	(£79,189)	£0	£14,492
CROCKETT'S LANE INF	£699,342	£33,337	£0	£0	£732,679	£692,274	£42,410	£0	£0	£734,684	(£7,068)	£9,074	£0	£0	£2,006
Eaton Valley	£396,506	£0	£0	£0	£396,506	£311,744	£1,141	£0	£0	£312,885	(£84,763)	£1,141	£0	£0	(£83,622)
FERNDALE JR & INF	£313,124	£0	(£132,197)	£0	£180,927	£338,703	£0	(£151,519)	£0	£187,185	£25,579	£0	(£19,322)	£0	£6,258
GALTON VALLEY	£529,031	£30,260	£38,766	£0	£598,056	£465,519	£32,192	£96,270	£0	£593,980	(£63,512)	£1,932	£57,504	£0	(£4,076)
GLEBEFIELDS JR & INF	£150,983	£11,321	£0	£0	£162,304	£80,066	£14,129	£0	£0	£94,195	(£70,917)	£2,808	£0	£0	(£68,109)
GRACE MARY JR & INF	£133,712	£10,193	£0	£0	£143,905	£206,497	£0	£0	£0	£206,497	£72,785	(£10,193)	£0	£0	£62,592
GREAT BRIDGE JR & INF	£271,169	£26,357	£0	£0	£297,526	£232,140	£3,057	£0	£0	£235,198	(£39,029)	(£23,300)	£0	£0	(£62,329)
GROVE VALE JR & INF	£265,724	£2,841	£0	£0	£268,565	£347,600	£6,433	£0	£0	£354,033	£81,876	£3,592	£0	£0	£85,468
HANBURY PRIMARY	£661,326	£6,756	£0	£0	£668,083	£643,303	£15,938	£0	£0	£659,241	(£18,023)	£9,182	£0	£0	(£8,842)
HALL GREEN JR & INF	£899,893	£23,124	£0	£0	£923,017	£826,037	£32,087	£0	£0	£858,124	(£73,856)	£8,964	£0	£0	(£64,893)
HAMSTEAD INF	£126,545	£24,762	£0	£0	£151,307	£77,104	£28,267	£0	£0	£105,372	(£49,440)	£3,505	£0	£0	(£45,935)
HAMSTEAD JUNIOR	£210,076	£30,538	£0	£0	£240,613	£207,480	£11,239	£0	£0	£218,720	(£2,595)	(£19,299)	£0	£0	(£21,894)
HARGATE JR & INF	£528,768	£63,953	£0	£0	£592,721	£549,274	£72,764	£0	£0	£622,038	£20,506	£8,811	£0	£0	£29,317
HARVILLS HAWTHORN PR	£337,237	£18,401	£0	£0	£355,638	£285,153	£2,411	£0	£0	£287,564	(£52,083)	(£15,990)	£0	£0	(£68,073)
HATELEY HEATH PRIM	£18,483	£20,885	£0	£0	£39,368	£31,292	£14,628	£0	£0	£45,920	£12,809	(£6,256)	£0	£0	£6,552
HIGHFIELDS JR & INF	£199,519	£38,544	£0	£0	£238,064	£236,539	£35,435	£0	£0	£271,974	£37,020	(£3,109)	£0	£0	£33,910
HOLY NAME RC JR & INF	£187,082	£0	£0	£0	£187,082	£161,803	£0	£0	£0	£161,803	(£25,279)	£0	£0	£0	(£25,279)
HOLY TRINITY JR & INF	£258,518	£21,085	£0	£0	£279,603	£226,536	£29,137	£0	£0	£255,674	(£31,982)	£8,052	£0	£0	(£23,930)
JOSEPH TURNER JR & INF	£204,616	£0	£0	£0	£204,616	£197,540	£0	£0	£0	£197,540	(£7,075)	£0	£0	£0	(£7,075)
KING GEORGE V PRIMARY	£88,044	£10,211	£0	£0	£98,255	£83,595	£0	£0	£0	£83,595	(£14,450)	(£10,211)	£0	£0	(£24,661)
LANGLEY JR & INF	£404,171	£0	£0	£0	£404,171	£374,404	£0	£0	£0	£374,404	(£29,767)	£0	£0	£0	(£29,767)
LIGHTWOODS JR & INF	£202,817	£16,684	£0	£0	£219,501	£167,850	£4,581	£0	£0	£172,431	(£34,967)	(£12,103)	£0	£0	(£47,070)
LODGE JR & INF	£257,641	£0	£0	£0	£257,641	£137,203	£0	£0	£0	£137,203	(£120,438)	£0	£0	£0	(£120,438)
LYNG JUNIOR & INF	£220,565	£17,597	£0	£0	£238,161	£222,990	£0	£0	£0	£222,990	£2,425	(£17,597)	£0	£0	(£15,172)
MOAT FARM INF	£185,169	£24,262	£43,644	£0	£253,075	£297,591	£32,726	£70,093	£0	£400,410	£112,422	£8,464	£26,449	£0	£147,336
MOAT FARM JUNIOR	£271,702	£18,540	£0	£0	£290,242	£248,425	£0	£0	£0	£248,425	(£23,277)	(£18,540)	£0	£0	(£41,817)
MOORLANDS JR & INF	£163,693	£0	£0	£0	£163,693	£173,362	£0	£0	£0	£173,362	£9,668	£0	£0	£0	£9,668
NEWTOWN JR & INF	£38,302	£11,906	£0	£0	£50,208	(£49,007)	£8,838	£0	£0	(£40,169)	(£87,309)	(£3,068)	£0	£0	(£90,377)
OAKHAM JR & INF	£518,530	£17,012	£0	£0	£535,542	£470,430	£0	£0	£0	£470,430	(£65,112)	(£17,012)	£0	£0	(£82,124)
OCKER HILL INFANTS	£88,210	£12,130	£0	£0	£100,339	£79,585	£7,192	£0	£0	£86,777	(£13,562)	(£4,938)	£0	£0	(£18,500)
OLD HILL JR & INF	£122,557	£12,557	£0	£0	£139,484	£96,808	£1,937	£0	£0	£98,745	(£25,749)	(£14,990)	£0	£0	(£40,739)
OLD PARK JR & INF	£403,965	£35,033	£105,987	£0	£544,985	£292,870	£14,279	£100,273	£0	£407,421	(£111,095)	(£20,755)	(£5,714)	£0	(£137,564)
PARK HILL JR & INF	£202,094	£18,945	£0	£0	£221,039	£195,971	£0	£0	£0	£195,971	(£6,123)	(£18,945)	£0	£0	(£25,068)
PENNYHILL	£417,401	£11,484	£100,461	£0	£529,347	£460,231	£0	£42,738	£0	£502,969	£42,830	(£11,484)	(£57,723)	£0	(£26,377)
PERRYFIELDS JR & INF	£207,450	£5,710	£0	£0	£213,160	£191,479	£0	£0	£0	£191,479	(£15,971)	(£5,710)	£0	£0	(£21,681)
PRIORY PRIMARY	£206,236	£17,846	£0	£0	£224,082	£225,615	£0	£0	£0	£225,615	£19,379	(£17,846)	£0	£0	£1,533
REDDAL HILL JR & INF	£315,985	£0	£0	£0	£315,985	£367,832	£0	£0	£0	£367,832	£51,847	£0	£0	£0	£51,847
ROOD END JR & INF	£105,279	£640	£0	£0	£105,919	£121,158	£2,073	£0	£0	£123,231	£15,879	£1,434	£0	£0	£17,313
ROUNDS GREEN JR & INF	(£309,808)	£13,608	£0	£0	(£296,200)	£18,524	£22,389	£0	£0	£40,913	£38,332	£8,781	£0	£0	£37,113
ROWLEY HALL JR & INF	£101,979	£1,175	£66,476	£0	£169,630	£67,236	£0	£0	£0	£69,261	(£34,743)	£850	(£66,476)	£0	(£33,369)
RYDERS GREEN JR & INF	£272,647	£8,539	£0	£0	£281,186	£370,182	£12,875	£0	£0	£383,057	£97,535	£4,336	£0	£0	£101,871
SACRED HEART JR & INF	(£47,524)	£17,126	£0	£0	(£30,398)	£106,267	£9,486	£0	£0	£115,753	£153,791	(£7,640)	£0	£0	£146,151
SPRINGFIELD PRIMARY	£318,514	£21,301	£0	£0	£339,815	£256,211	£25,892	£0	£0	£282,103	(£62,302)	£4,591	£0	£0	(£57,712)
ST JAMES CE PRIMARY	£284,121	£16,803	£0	£0	£300,924	£182,600	£24,641	£0	£0	£207,241	(£101,521)	£7,838	£0	£0	(£93,683)
ST JOHN BOSCO JR & INF	£225,710	£0	£271,285	£0	£496,994	£115,357	£0	£321,394	£0	£436,751	(£110,353)	£0	£50,109	£0	(£60,244)

School	BUDGET SHARE	DEVOLVED FORMULA CAPITAL	COMMUNITY FUNDS	OTHER FUNDS	TOTAL	BUDGET SHARE	DEVOLVED FORMULA CAPITAL	COMMUNITY FUNDS	OTHER FUNDS	TOTAL	BUDGET SHARE	DEVOLVED FORMULA CAPITAL	COMMUNITY FUNDS	OTHER FUNDS	TOTAL
ST MARGARETS JR & INF	£146,075	£0	£0	£0	£146,075	£132,386	£0	£0	£0	£132,386	(£13,689)	£0	£0	£0	(£13,689)
ST MARTINS JR & INF	£108,749	£17,144	£0	£0	£125,893	£88,285	£6,564	£0	£0	£94,849	(£20,463)	(£10,581)	£0	£0	(£31,044)
ST MARY MAG JR & INF	£152,155	£10,423	£0	£0	£162,578	£130,536	£0	£0	£0	£130,536	(£21,619)	(£10,423)	£0	£0	(£32,042)
ST MARY'S JR & INF	£118,209	£0	£0	£0	£118,209	£156,102	£0	£0	£0	£156,102	£37,893	£0	£0	£0	£37,893
ST MATTHEWS JR & INF	£363,386	£0	£0	£0	£363,386	£461,022	£0	£0	£0	£461,022	£97,636	£0	£0	£0	£97,636
TEMPLE MEADOW JR & INF	£135,321	£1,202	£0	£0	£136,523	£154,551	£0	£0	£0	£154,551	£19,230	(£1,202)	£0	£0	£18,028
TIPTON GREEN JUNIOR	£174,753	£12,749	£0	£0	£187,502	£282,227	£20,777	£0	£0	£303,004	£107,475	£8,028	£0	£0	£115,502
TIVIDALE HALL JR & INF	£196,247	£17,751	£0	£0	£213,999	£236,649	£2,305	£0	£0	£238,954	£40,402	(£15,446)	£0	£0	£24,956
TIVIDALE COMMUNITY	£457,897	£0	£0	£0	£457,897	£378,539	£0	£0	£0	£378,539	(£79,358)	£0	£0	£0	(£79,358)
UPLANDS MANOR PRIMARY	£511,671	£0	£0	£0	£511,671	£496,481	£0	£0	£0	£496,481	(£15,190)	£0	£0	£0	(£15,190)
WARLEY INFANTS	£101,708	£13,678	£0	£0	£115,386	£31,626	£6,358	£0	£0	£37,984	(£70,082)	(£7,320)	£0	£0	(£77,402)
WHITECREST JR & INF	£94,016	£9,805	£0	£0	£103,821	£95,511	£0	£0	£0	£95,511	£1,495	(£9,805)	£0	£0	(£8,310)
WOOD GREEN JUNIOR	£161,060	£0	£0	£0	£161,060	£260,265	£0	£0	£0	£260,265	£99,205	£0	£0	£0	£99,205
YEW TREE JR & INF	£362,343	£40,822	£0	£0	£403,165	£288,231	£0	£0	£0	£288,231	(£74,112)	(£40,822)	£0	£0	(£114,934)
PRIMARY TOTAL	£18,635,116	£1,052,510	£686,368	£0	£20,373,994	£18,431,402	£726,614	£593,006	£0	£19,751,022	(£203,715)	(£325,896)	(£93,362)	£0	(£622,972)
HOLLY LODGE HIGH	£252,158	£75,989	£0	£0	£328,147	£54,669	£1,096	£0	£0	£55,765	(£197,489)	(£74,893)	£0	£0	(£272,382)
PHOENIX	£781,645	£31,546	£0	£0	£813,191	£1,432,774	£0	£0	£0	£1,432,774	£651,129	(£31,546)	£0	£0	£619,583
PERRYFIELDS HIGH	£45,545	£67,438	£0	£0	£112,983	£125,292	£20,590	£0	£0	£145,882	£79,747	(£46,848)	£0	£0	£32,899
ST MICHAELS CE HIGH	£348,804	£0	£0	£0	£348,804	£172,341	£0	£0	£0	£172,341	(£176,463)	£0	£0	£0	(£176,463)
STUART BATHURST	£136,933	£0	£0	£0	£136,933	(£103,623)	£0	£0	£0	(£103,623)	(£240,557)	£0	£0	£0	(£240,557)
SECONDARY TOTAL	£1,565,085	£174,974	£0	£0	£1,740,058	£1,681,452	£21,686	£0	£0	£1,703,138	£116,367	(£153,288)	£0	£0	(£36,920)
MEADOWS	£365,378	£22,388	£0	£0	£387,766	£372,141	£0	£0	£0	£372,141	£6,763	(£22,388)	£0	£0	(£15,625)
ORCHARD	£462,931	£75,736	£0	£0	£538,667	£379,355	£79,642	£0	£0	£458,997	(£83,577)	£3,906	£0	£0	(£79,670)
WESTMINSTER	£714,474	£0	£0	£0	£714,474	£696,821	£0	£0	£0	£696,821	(£17,653)	£0	£0	£0	(£17,653)
SHENSTONE	£95,304	£22,659	£0	£0	£117,963	£325,204	£15,732	£0	£0	£340,936	£229,900	(£6,927)	£0	£0	£222,973
SPECIAL TOTAL	£1,638,088	£120,783	£0	£0	£1,758,871	£1,773,521	£95,374	£0	£0	£1,868,895	£135,433	(£25,409)	£0	£0	£110,025
SCHOOLS TOTAL	£21,838,289	£1,348,266	£686,368	£0	£23,872,923	£21,886,375	£843,674	£593,006	£0	£23,323,055	£48,086	(£504,592)	(£93,362)	£0	(£549,868)

BUDGET PLANS 2020-2021

SCHOOLS	BUDGET PLANS	
	2020-21	
	£	%
ABBEY INFANT	22,023	1.65
ABBEY JUNIOR	38,906	2.41
ALBERT PRITCHARD INFANT	169,107	12.54
ALL SAINTS CE PRIMARY	275,901	13.89
ANNIE LENNARD PRIMARY	305,744	26.56
BEARWOOD PRIMARY	253,837	11.72
BLACKHEATH PRIMARY	584,214	24.13
BLEAKHOUSE JUNIOR	129,046	10.87
BRANDHALL PRIMARY	103,093	4.58
BRICKHOUSE PRIMARY	(3,473)	-0.29
BURNT TREE PRIMARY	223,664	10.55
CAPE PRIMARY	496,571	15.23
CAUSEWAY GREEN PRIMARY	186,076	8.25
CHRIST CHURCH CE PRIMARY	134,119	5.36
CROCKETTS COMMUNITY PRIMARY	419,994	16.25
EATON VALLEY PRIMARY	303,730	14.27
FERNDALE PRIMARY	276,105	9.47
GALTON VALLEY PRIMARY	434,145	16.53
GLEBEFIELDS PRIMARY	124,628	5.56
GRACE MARY PRIMARY	177,265	11.56
GREAT BRIDGE PRIMARY	193,831	7.66
GROVE VALE PRIMARY	347,675	19.06
HANBURY PRIMARY	107,015	4.63
HALL GREEN PRIMARY	440,414	18.69
HAMSTEAD INFANT	(67,781)	-7.25
HAMSTEAD JUNIOR	116,711	10.41
HARGATE PRIMARY	343,079	12.82
HARVILLS HAWTHORN PRIMARY	291,674	12.78
HATELEY HEATH PRIMARY	(12,971)	-0.59
HIGHFIELDS PRIMARY	144,604	7.19
HOLY NAME CATHOLIC PRIMARY	88,504	9.12
HOLY TRINITY CE PRIMARY	125,727	5.47
JOSEPH TURNER PRIMARY	169,478	7.43
KING GEORGE V PRIMARY	44,530	3.78
LANGLEY PRIMARY	251,512	12.08
LIGHTWOODS PRIMARY	87,586	5.59
LODGE PRIMARY	11,435	0.52
LYNG PRIMARY	153,367	6.19
MOAT FARM INFANT	221,031	11.78
MOAT FARM JUNIOR	260,654	11.16
MOORLANDS PRIMARY	73,796	6.89
OAKHAM PRIMARY	298,015	14.83
OCKER HILL INFANT	32,996	3.02
OLD HILL PRIMARY	25,995	2.22
OLD PARK PRIMARY	272,300	12.43
PARK HILL PRIMARY	91,327	8.11
PENNYHILL PRIMARY	378,637	11.87
PERRYFIELDS PRIMARY	98,975	5.48
PRIORY PRIMARY	213,066	11.62

BUDGET PLANS 2020-2021

SCHOOLS	BUDGET PLANS	
	2020-21	
	£	%
REDDAL HILL PRIMARY	384,484	19.02
ROOD END PRIMARY	58,409	2.26
ROUNDS GREEN PRIMARY	490	0.02
ROWLEY HALL PRIMARY	53,480	1.74
RYDERS GREEN PRIMARY	319,438	14.15
SACRED HEART PRIMARY	295,274	15.43
SPRINGFIELD PRIMARY	139,996	6.48
ST JAMES CE PRIMARY	14,625	0.59
ST JOHN BOSCO CATHOLIC PRIMARY	105,999	9.38
ST MARGARETS CE PRIMARY	78,912	7.94
ST MARTINS CE PRIMARY	65,039	5.26
ST MARY MAGDALENE CE PRIMARY	82,459	7.31
ST MATTHEWS CE PRIMARY	359,325	21.13
TEMPLE MEADOW PRIMARY	60,553	3.15
TIPTON GREEN JUNIOR	283,621	14.86
TIVIDALE COMMUNITY PRIMARY	153,003	7.27
TIVIDALE HALL PRIMARY	165,803	8.30
UPLANDS MANOR PRIMARY	499,100	11.40
WARLEY INFANT	(16,225)	-1.78
WHITECREST PRIMARY	64,667	7.02
WOOD GREEN JUNIOR	317,726	22.40
YEW TREE PRIMARY	246,759	8.29
PRIMARY TOTAL	13,190,814	
HOLLY LODGE HIGH	0	0.00
PERRYFIELDS HIGH	186,743	2.88
PHOENIX COLLEGIATE	545,521	5.02
ST MICHAELS CE HIGH	17,577	0.23
SECONDARY TOTAL	749,841	
MEADOWS	339,870	7.88
ORCHARD	88,042	2.51
SHENSTONE	725,163	24.28
WESTMINSTER	421,805	8.68
SPECIAL TOTAL	1,574,880	

Agenda Item 7

Schools Forum

13 July 2020

SPECIAL EDUCATIONAL NEEDS HIGH NEEDS BLOCK 2019/20 OUTTURN and SPECIAL PROVISION OCCUPANCY

This report is for Information

1. Recommendations:

That Schools Forum members:

- 1.1 Note the contents of the report in relation to the 2019/20 HNB Grant final outturn
- 1.2 Note the data provided on the commissioned places and occupancy for special provisions.

2. Purpose

- 2.1 To provide schools forum with the HNB 2019/20 outturn position and data on the commissioned places in specialist provision against occupancy.

3. HNB Budget 2018/19 Analysis

- 3.1 The Final HNB Grant settlement for 2019/20 was £40.883m.
- 3.2 The balance bought forward as at 1 April 2019 was £0.059m surplus with an additional £0.031m to be transferred in during 2019/20. The additional £0.031m income has been included within the in-year figures below.
- 3.3 The in-year deficit on the HNB as at 31 March 2020 was £0.619m, therefore, the balance as at 31 March 2020 is £0.561m deficit which will be met from 2020/21 HNB Grant
- 3.4 Table 1 shows budget, outturn as at 31 March 2020 and the variance from the budget.

Table 1 - HNB 2019/20 Budget Allocations, Spend and variances

Budget Heading	Budget 2019/20 £000	Actual Outturn 31/3/20 £000	Variance from Budget £000
1) Out of Borough Placements	4,209	4,420	211
2) Pupil Top Up and Place Funding	26,559	27,270	711
3) Post 16 Colleges	1,900	1,911	11
4) Hospital PRU	993	993	0
5) SEN Support Services	1,040	1,005	(35)
6) Support for Inclusion	2,739	2,454	(285)
7) Alternative Provision	1,400	2,119	719
8) SEN Developments	800	246	(554)
9) Other SEN Funding	1,184	1,029	(155)
10) Exclusions & Reintegration	59	55	(4)
TOTAL	40,883	41,502	619

3.5 The main variances are as follows:

- Out of Borough Placements £0.211m overspend – This is a combination of an increase in the number of pupils placed out of the borough into independent settings and a reduction in pupils placed in other local authority maintained and academy schools.

- Pupil Top up and place funding £0.711m overspend – Maintained and Academy mainstream provision, Focus Provisions and Special Schools combined, show an overspend following new in year admissions, new assessments and an increase in the number of pupils staying on into post 16 placements in mainstream and special schools.

- Alternative Provision £0.719m overspend – the anticipated overspend is for pupils missing education, International new arrivals and hard to place pupils. The budget was increased to £1.4m in 2019/20 following a projection of the anticipated spend at the beginning of Spring Term 2019. However, it was found that the £1.4m was insufficient following the reconciliation of end of year payments as at 31 March 2019, which highlighted additional pupils whose details were not known at the time of the budget preparation. The Alternative Provision Panel's held since 1 September 2019 has controlled the number of pupils allocated alternative provision places and has been instrumental in maintaining the previously predicted overspend.

- SEN Developments £0.554m underspend – This budget head currently funds staff salaries nearing the end of their contracts agreed by JEG in 2014/15, independent appeals and reports, and funding agreed that does not clearly fit onto any other budget head. It also holds an initial balancing figure of £193k which is difference between the calculated budgets as at 1 April 2019 and the HNB Grant initial settlement 2019/20 and the additional in year grant of £185K. This is used to offset any pressures in other areas within the HNB.

4. Other SEN Funding

4.1 Table 2 shows the breakdown of the other SEN funding of £1.029m

4.2 The transfer to Children with Disabilities was not actioned in 2019/20 and the SLA's with Health for were reduced.

Table 2 Other SEN Funding

Description	Budget 2019/20 £000	Actual Outturn 31/3/20 £000
Central Recharges	508	508
SLAs with Health	87	70
Equal Pay Claim Special Schools	58	53
Transfer to CWD	96	0
Hospital Tuition	30	24
Mediation	30	14
Medical Malpractice Insurance	15	0
Non-Statutory SEN Support	360	360
TOTAL	1,184	1,029

5. Focus Provision, Special School and PRU Place Funding

- 5.1 The attached shows the outturn position on the average occupancy for Focus Provisions and Special Schools 1 April 2019 to 31 March 2020.
- 5.2 The Focus Provisions average occupancy during 2019/20 was approximately 87%. Therefore, the under occupancy was 13%. The attached shows the monthly percentage of occupancy and vacancies. It also shows the number of places commissioned and the current vacancies and reserved places awaiting placement as at 31 March 2020.
- 5.3 The special schools were on average over occupancy throughout the financial year and in-year adjustments were made to account for the additional occupancy where the schools had exceeded commissioned places over the course of the financial year.

5.4 Sandwell Community School, Primrose Centre and Albright were either at capacity or slightly over capacity as at 30 March 2020.

6. Recommendations

6.1 That Schools Forum note the contents of the report in relation to the HNB Grant Outturn and Specialist Provision.

Date: 02/07/2020 Contact Officer: Chris Ward Tel No: 0121-569-8338
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2019/2020
SPECIAL PROVISION AVERAGE OCCUPANCY TABLE

All figures are representative as at the first of the month

	% April	% May	% June	% July	% August	% September	% October	% November	% December	% January	% February	% March	Places Available	Notes	Vacant Places @		Notes
															March	% Vacant	
Meadows	95%	97%	97%	97%	97%	103%	103%	103%	102%	102%	102%	102%	173		4 Places Over	0%	
Orchard	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	148		0	0%	
Brades	89%	89%	89%	89%	89%	105%	105%	105%	105%	105%	105%	105%	38		2 Places Over	0%	
Shenstone	96%	98%	98%	100%	100%	98%	100%	100%	102%	106%	106%	106%	47		3 Places Over	0%	
Westminster	96%	96%	96%	97%	97%	103%	103%	102%	102%	102%	102%	102%	206		4 Places Over	0%	
Total Occupancy	96%	97%	97%	97%	97%	102%	102%	102%	102%	102%	102%	102%	612		0	0%	
Total Vacancies	4%	3%	3%	3%	3%	0%	0%	0%	0%	0%	0%	0%					

Occupancy is between 90% & 100%
Occupancy is less than 90%
Occupancy is greater than 100%

Vacancies are less than 5%
Vacancies are greater than 5%

2019/2020
SPECIAL PROVISION AVERAGE VACANCY TABLE

	% April	% May	% June	% July	% August	% September	% October	% November	% December	% January	% February	% March	Places Available	Notes	Vacant Places @		Notes
															March	% Vacant	
Meadows	5%	3%	3%	3%	3%	0%	0%	0%	0%	0%	0%	0%	173		4 Places Over	0%	
Orchard	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	148		0	0%	
Brades	11%	11%	11%	11%	11%	0%	0%	0%	0%	0%	0%	0%	38		2 Places Over	0%	
Shenstone	4%	2%	2%	0%	0%	2%	0%	0%	0%	0%	0%	0%	47		3 Places Over	0%	
Westminster	4%	4%	4%	3%	3%	0%	0%	0%	0%	0%	0%	0%	206		4 Places Over	0%	

Vacancies are less than 5%
Vacancies are greater than 5%

Agenda Item 7 - Appendix 2

FOCUS PROVISION AVERAGE OCCUPANCY TABLE 2019/2020

		%	%	%	%	%	%	%	%	%	%	%	%	Places Purchased	Notes	Vacant Places @
		April	May	June	July	August	September	October	November	December	January	February	March			March
Christ Church C.E. Primary	CCD	100%	88%	88%	88%	88%	88%	100%	100%	100%	100%	100%	100%	8		0
Crocketts Lane Primary	PD	92%	83%	83%	83%	83%	67%	67%	67%	75%	75%	75%	75%	12		3
Devonshire Infant Academy	CCD	100%	100%	100%	100%	100%	40%	40%	40%	40%	40%	40%	40%	5		3
Devonshire Junior Academy	CCD	120%	120%	120%	120%	120%	160%	160%	140%	140%	140%	140%	140%	5		-2
Ferndale Primary School	CCD	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	10		0
Galton Valley Primary	MLD	100%	100%	100%	100%	100%	80%	80%	80%	80%	80%	80%	80%	10		2
Grace Mary Primary	CCD	100%	100%	100%	100%	100%	63%	63%	69%	81%	88%	88%	88%	13	8 places were commissioned as at 1/4/19 and increase to 16 wef 1/9/19. The 13 Places is the pro rata effect to 31/3/20	2
Great Bridge Primary	CCD	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	9		0
Hargate Primary (HI)	HI	82%	82%	82%	82%	82%	71%	71%	71%	71%	71%	71%	71%	17		5
Hargate Primary (SEMH)	SEMH	20%	40%	40%	40%	40%	40%	60%	60%	60%	60%	60%	60%	5		2
Ocker Hill Academy	CCD	80%	80%	80%	80%	80%	80%	80%	80%	70%	70%	70%	70%	10		3
Springfield Primary	CCD	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	4	Provision is being ceased. No pupils will be admitted and places commissioned will be reduced to match occupancy. 4 Places from 01/04/2019	0
St Martin's CE Primary	SEMH	60%	80%	80%	80%	80%	80%	80%	80%	80%	100%	100%	100%	5		0
Uplands Manor Primary	SLCN	75%	75%	75%	75%	75%	63%	63%	63%	63%	63%	63%	63%	8		3
Bristnall Hall High	CCD	100%	100%	100%	100%	100%	104%	104%	104%	104%	104%	104%	104%	25		-1
St Michaels C.E High (PD)	PD	95%	90%	90%	90%	90%	75%	75%	75%	75%	75%	75%	75%	20		5
St Michaels C.E High (CCD)	CCD	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	3		0
Wodensborough Ormiston Academy (HI)	HI	80%	80%	80%	80%	80%	60%	60%	60%	60%	60%	60%	60%	5		2
Wodensborough Ormiston Academy (CCD)	CCD	85%	85%	85%	85%	85%	90%	90%	90%	85%	85%	85%	85%	20		3
Total Occupancy		91%	90%	90%	90%	90%	82%	83%	83%	84%	85%	85%	85%	194		30
Total Vacancies		9%	10%	10%	10%	10%	18%	17%	17%	16%	15%	15%	15%			

Academy Schools	
Occupied places is between	80% - 100%
Occupied places less than	80%
Occupied places over	100%

Agenda Item 8

Schools Forum

13 July 2020

SPECIAL EDUCATIONAL NEEDS HIGH NEEDS BLOCK 2020/21
JUNE 2020 MONITORING REPORT

This report is for decision

1. Recommendations:

That Schools Forum members:

- 1.1 Note the contents of the report in relation to the 2020/21 HNB Grant budget monitoring for the period 1 April – 30 June 2020.
- 1.2 Note the data provided on the commissioned places and occupancy for special provisions as at September 2019.

2. Purpose

- 2.1 To provide schools forum with the HNB monitoring position as at 30 June 2020 projected to 31 March 2021.
- 2.2 To provide schools forum with the commissioned places and occupancy data in specialist provisions.

3. HNB Budget 2020/21

- 3.1 The HNB Current Grant for 2020/21 is £48.583m.
- 3.2 Table 1 shows budget for 2020/21, the anticipated outturn as at 31 March 2021 and variance from budget.
- 3.3 The anticipated in year surplus 30 June 2020 projected to 31 March 2021 is £1.160m.
- 3.4 The balance brought forward as at 1 April 2020 is £0.561m Deficit.
- 3.5 The increases in staffing and provision agreed by School's Forum in December 2019 have been built into the budget figures.

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Table 1 - HNB 2020/21 Budget Allocations

Budget Heading	Budget 2020/21 £000	Anticipated Outturn 31/3/21 £000	Variance from Budget £000
1) Out of Borough Placements	4,929	4,930	1
2) Pupil Top Up and Place Funding	29,433	29,433	0
3) Post 16 Colleges	2,323	2,323	0
4) Hospital PRU	1,073	1,073	0
5) SEN Support Services	1,412	1,313	(99)
6) Support for Inclusion	4,574	4,015	(559)
7) Alternative Provision	1,911	1,941	30
8) SEN Developments	1,099	602	(497)
8) Other SEN Funding	1,677	1,677	0
10) Exclusions & Reintegration	152	116	(36)
TOTAL	48,583	47,423	1,160

3.6 The main variances are as follows:

- SEN Support Services - £99k underspend is staff vacancies
- Support for inclusion – 559K underspend is staff vacancies and the Preventing Secondary Exclusions Team which is still under discussion.
- SEN Developments £497K underspend – This budget head currently independent appeals and reports, and funding agreed that does not clearly fit onto any other budget head. It also holds a balancing figure of £521k

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which is difference between the calculated budgets as at 1 April 2020 and the HNB Grant initial settlement 2020/21.

- Exclusions & Reintegration - £36k underspend

4. Other SEN Funding

4.1 Table 2 shows the breakdown of the other SEN funding of £1.677m

Table 2 Other SEN Funding

Description	Budget 2020/21 £000	Anticipated Outturn 31/3/21 £000
Central Recharges	508	508
SLAs with Health	87	87
Equal Pay Claim Special Schools	50	50
Transfer to CWD	96	96
Hospital Tuition	30	30
Mediation	30	30
Medical Malpractice Insurance	15	15
Non-Statutory SEN Support	770	770
ITT Staff contribution	23	23
Joint Commissioning	49	49
SENDIASS	19	19
TOTAL	1,677	1,677

5. Focus Provision and Special School Place Funding

- 5.1 The Focus Provisions average under occupancy as at 30 June 2020 is 13%. The table shows that the total under occupancy will continue through to the end of the summer term 2020 when it appears to increase, but this will reduce following the phased transfers and finalisation of EHCPs naming focus provisions with effect from Autumn term 2020. It is anticipated that provisions will be full during Autumn term.
- 5.2 There are currently 2% vacancies across the 4 special school.
- 5.3 The data for PRUs have not been included in this report as the information has not been received at this point, but based on data run on the SYNERGY system the PRUs are at capacity.

6. Recommendations

- 6.1 That Schools Forum note the contents of the report.

Date: 13/07/2020 Contact Officer: Chris Ward Tel No: 0121-569-8338
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FOCUS PROVISION AVERAGE OCCUPANCY TABLE 2020/2021

		% April	% May	% June	% July	% August	% September	% October	% November	% December	% January	% February	% March	Places Purchased	Notes	Vacant Places @ June	Reserved
Christ Church C.E. Primary	CCD	100%	100%	100%	100%	100%	88%	88%	88%	88%	88%	88%	88%	8		0	1
Crocketts Lane Primary	PD	75%	75%	75%	75%	75%	58%	58%	58%	58%	58%	58%	58%	12		3	0
Devonshire Infant Academy	CCD	40%	40%	40%	40%	40%	20%	20%	20%	20%	20%	20%	20%	5		3	3
Devonshire Junior Academy	CCD	140%	140%	140%	140%	140%	120%	120%	120%	120%	120%	120%	120%	5		-2	1
Ferndale Primary School	CCD	100%	100%	100%	100%	100%	90%	90%	90%	90%	90%	90%	90%	10		0	1
Galton Valley Primary	MLD	80%	80%	80%	80%	80%	70%	70%	70%	70%	70%	70%	70%	10		2	2
Grace Mary Primary	CCD	94%	94%	94%	94%	94%	81%	81%	81%	81%	81%	81%	81%	16		1	4
Great Bridge Primary	CCD	113%	113%	113%	113%	113%	113%	113%	113%	113%	113%	113%	113%	8		-1	2
Hargate Primary (HI)	HI	71%	71%	71%	71%	71%	65%	65%	65%	65%	65%	65%	65%	17		5	1
Hargate Primary (SEMH)	SEMH	100%	120%	120%	120%	120%	120%	120%	120%	120%	120%	120%	120%	5		-1	2
Ocker Hill Academy	CCD	70%	70%	70%	70%	70%	50%	50%	50%	50%	50%	50%	50%	10		3	4
Springfield Primary	CCD	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	2	Provision is being ceased. No pupils will be admitted and places commissioned will be reduced to match occupancy. 4 Places from 01/04/2019	0	0
St Martin's CE Primary	SEMH	100%	100%	100%	100%	100%	80%	80%	80%	80%	80%	80%	80%	5		0	2
Uplands Manor Primary	SLCN	63%	63%	63%	63%	63%	50%	50%	50%	50%	50%	50%	50%	8		3	2
Bristnall Hall High	CCD	104%	104%	104%	104%	104%	76%	76%	76%	76%	76%	76%	76%	25		-1	1
St Michaels C.E High (PD)	PD	75%	75%	75%	75%	75%	50%	50%	50%	50%	50%	50%	50%	20		5	5
St Michaels C.E High (CCD)	CCD	100%	100%	100%	100%	100%	No FP	No FP	No FP	No FP	No FP	No FP	No FP	1		0	0
Wodensborough Ormiston Academy (HI)	HI	60%	60%	60%	60%	60%	40%	40%	40%	40%	40%	40%	40%	5		2	0
Wodensborough Ormiston Academy (CCD)	CCD	85%	85%	85%	85%	85%	75%	75%	75%	75%	75%	75%	75%	20		3	7
Total Occupancy		87%	87%	87%	87%	87%	72%	72%	72%	72%	72%	72%	72%	192		25	38
Total Vacancies		13%	13%	13%	13%	13%	28%	28%	28%	28%	28%	28%	28%				

SPECIAL PROVISION AVERAGE OCCUPANCY TABLE

All figures are representative as at the first of the month

	% April	% May	% June	% July	% August	% September	% October	% November	% December	% January	% February	% March	Places Available	Notes	Vacant Places @ June	% Vacant	Notes
Meadows	96%	96%	96%	96%	96%	96%	96%	96%	96%	96%	96%	96%	185		8	4%	
Orchard	101%	101%	101%	101%	101%	101%	101%	101%	101%	101%	101%	101%	147		1 Place Over	0%	
Brades	108%	108%	108%	108%	108%	108%	108%	108%	108%	108%	108%	108%	38		3 Places Over	0%	
Shenstone	89%	89%	89%	89%	89%	89%	89%	89%	89%	89%	89%	89%	57		6	11%	
Westminster	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	210		1	0%	
Total Occupancy	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%	637		15	2%	
Total Vacancies	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%					

Occupancy is between 90% & 100%
 Occupancy is less than 90%
 Occupancy is greater than 100%

Vacancies are less than 5%
 Vacancies are greater than 5%

SPECIAL PROVISION AVERAGE VACANCY TABLE

	% April	% May	% June	% July	% August	% September	% October	% November	% December	% January	% February	% March	Places Available	Notes	Vacant Places @ June	% Vacant	Notes
Meadows	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%	185		8	4%	
Orchard	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	147		1 Place Over	0%	
Brades	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	38		3 Places Over	0%	
Shenstone	11%	11%	11%	11%	11%	11%	11%	11%	11%	11%	11%	11%	57		6	11%	
Westminster	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	210		1	0%	

Vacancies are less than 5%
 Vacancies are greater than 5%

Agenda Item 9

Schools Forum

13th July 2020

Early Years Block Outturn 2019/20

This report is for information

1. Recommendations:

That Schools Forum members:

- 1.1 Note the contents of the report.

2. Purpose

- 2.1 To inform members on actual expenditure incurred for the Early Years Block in 2019/20.

3. Report Details

- 3.1 The Early Years Block allocation for 2019/20 was £23.933m. The actual grant allocation income received was £24.163m because of an early adjustment; the net effect of which was £0.230m.
- 3.2 Table 1 below details the actual expenditure incurred during 2019/20 regarding the use of the Early Years Block.

Table 1 – Early Years Block

Service Area	Budget 2019/20 £,000	Actual Expenditure £,000	Variance £,000
Early Learning 2-year olds	4,312	4,120	(192)
Early Years - PVI	10,082	9,764	(318)

Early Years - Schools	8,013	7,778	(235)
EY – Pupil Premium	237	221	(16)
SEN Inclusion Fund	480	480	0
Disability Access Fund	76	17	(59)
Central Services	963	938	(25)
Total	24,163	23,369	(845)

3.3 The DfE will adjust the 2020/21 allocation based on the January 2020 Early Years Census figures. The DfE normally notify the authority of this adjustment in the month of July.

4. **Recommendations**

That Schools Forum

4.1 Note the contents of the report.

Rosemarie Kerr, Principal Accountant – Schools

Date: 08/07/2020

Contact Officer: Rosemarie Kerr

Tel No: 0121 569 8318

Schools Forum

13th July 2020

**Central Schools Service Block, Centrally retained & De – delegated
Budgets Outturn 2019/20**

This report is for information

1. Recommendations:

That Schools Forum members:

1.1 Note the contents of the report.

1.2 Be advised that a further report will be taken to the School Forum meeting on 28th September 2020 which will set out the impact of the de-delegated budget expenditure with recommendations on the use of any carry forwards.

2. Purpose

2.1 To inform members on actual expenditure incurred for the Central School Services Block, centrally retained and the de-delegated budgets in 2019/20.

3. Report Details

3.1 The reports details the actual expenditure incurred during 2019/20 regarding the use of the Central School Services Block and the de-delegated budgets.

Table 1 – Central School Services Block

Service Area	Budget 2019/20 £,000	Actual Expenditure £,000	Variance £,000
School Forum	3	0	(3)
Pension Administration	264	264	0

Stat/Regulatory/Education Welfare/Asset Mgt	977	977	0
Admissions & Appeals	453	456	3
Copyright Licenses*	311	311	0
Total	2,008	2,008	0

*Copyright Licenses costs are paid for directly by the DfE and the amount paid to the authority is adjusted accordingly.

Pupil Number Growth Funding

- 3.2 The Pupil number growth allocation agreed by Schools forum was £2.269m. The DfE make an adjustment for pupil number growth funding paid to academies for the period April to August of the previous financial year. The academies adjustment for 2019/20 was £0.538m giving total funding available of £2.807m.

Table 2 – Pupil Number Growth Funding

Service Area/budget Description	Budget 2019/20 £,000	Actual Expenditure £,000	Variance – £,000
Pupil number growth	2,807	2,429	(378)

- 3.3 De-delegated Budgets

Table 3 – De-delegated Budgets

Service Area	Budget 2019/20 £,000	Actual Expenditure £,000	Variance – £,000
Special Advisory Teachers	414	414	0
Preventing Primary Exclusion	153	153	0
Health & Safety Licenses	13	12	(1)
Evolve Annual License	6	6	0
Union Facilities Time	202	121	(81)
School Improvement	100	100	0
Schools in financial difficulty	250	125	(125)
Total	1,138	931	(207)

4. Recommendations

That Schools Forum

4.1 Note the contents of the report.

4.2 Be advised that a further report will be taken to the School Forum meeting on 28th September 2020 which will set out the impact of the de-delegated budget expenditure with recommendations on the use of any carry forwards.

Rosemarie Kerr, Principal Accountant – Schools

Date: 08/07/2020

Contact Officer: Rosemarie Kerr

Tel No: 0121 569 8318

Meeting Date	Proposed Agenda Items (Core Business)	Reports to be sent to Steve Lilley for approval and Chris Ward for School Improvement section to be completed	Publish Agenda & Reports on Virtual Office & CMIS & Circulate to Members	Publish Minutes on Virtual Office & CMIS
13th July 2020	Election of Chair & Vice Chair School Balances 2019/20 & Budget Plans 2020/21 Attendance of Meetings High Needs Block Outturn 2019/20 & Budget Plan 2020/21 School Forum Forward Plan 2020/21	1st July 2020	6th July 2020	20th July 2020
28th September 2020	School Forum Constitution Review and Update Fair Funding Scheme Updates School Funding 2021/22 - Working Group De-delegated Budgets 2019/20 Outturn & Impact Analysis	16th September 2020	21st September 2020	5th October 2020
9th November 2020	2021/22 School Budget Consultation Proposals High Needs Block P6 Monitoring	28th October 2020	2nd November 2020	16th November 2020
14th December 2020	School Budget Consultation Responses and approval of disapplications Confirmation of 2020/21 DSG Allocation Fair Funding Scheme Consultation	2nd December 2020	7th December 2020	21st December 2020
18th January 2021	Recommendation of 2021/22 Schools Block Budgets (Jan Proforma) Pupil Number Growth Funding - October census Schools Closedown - Draft Timetable	6th January 2021	11th January 2021	25th January 2021
8th March 2021	School Budgets 2021/22 (including Early Years & High Needs) Arrangements for pupils with SEN Arrangements for use of PRUs and education of children otherwise than at school Arrangements for EY provision Fair Funding Scheme Updates High Needs Block P9 Monitoring Forward Plan 2021/22	24th February 2021	1st March 2021	15th March 2021
14th June 2021	Appointment of Chair & Vice Chair Attendance of Meetings School Balances 2020/21 & Budget Plans 2021/22 High Needs Block Outturn 2020/21 and Budget Plan 2021/22 De-delegated Budgets 2020/21 Outturn & Impact Analysis Fair Funding Scheme Updates Membership Review based on May census Forward Plan 2021/22 S251 - Budgets	2nd June 2021	7th June 2021	21st June 2021

Standing Items (on agenda for every meeting): -

Membership Updates - Vacancies & Expiry of Office